

SLASU/2017/CIRC/REG

December 30, 2016

REGISTRATION OF SCHOOLS/CLUBS, COACHES & ATHLETES FOR 2017

The Sri Lanka Aquatic Sports Union invites all past/new affiliates intending to participate in Aquatic Sports to obtain/renew their registrations for the year 2017.

SLASU in the process of updating its management system in line with the proposed database of the Ministry of Sports to provide a better service to its stakeholders will update all the records of the registered clubs and athletes. Therefore, Members are kindly requested to read through this circular and make note of the new rules pertaining to registrations.

1. GENERAL REGULATIONS

- 1.1 All Clubs/Schools must renew their affiliation before the under mentioned registration period to be able to participate in any competition held by the SLASU and to avoid any late registration penalties.
Period 1: 1st January 2017 to 14th February 2017
Period 2: 1st June 2017 to 30th June 2017
- 1.2 Any club/school's application to renew their registration will only be accepted upon settling all due arrears.
- 1.3 An Athlete is only allowed to register under **one (1)** institution (School OR Club) per aquatic discipline (Swimming/Open Water Swimming, Diving, Water Polo or Synchronize Swimming).
- 1.4 Athletes with multiple registration requests;
 - 1.4.1 If a request is received from a School and (a) Club(s), **ONLY** the School registration will prevail.
 - 1.4.2 If such requests are received from two or more clubs, registration will be done upon confirmation.
- 1.5 Athletes registered under schools;
 - 1.5.1 Are allowed to be LISTED under ONE club which they are affiliated to without any registration fees.
 - 1.5.2 Such athletes are **ONLY** allowed to represent the Club listed in 1.4.1. at any Club Championships
 - 1.5.3 Athletes LISTED under the section 1.5 requesting a Change/Transfer of clubs will be governed by section 3.4.
- 1.6 All athletes will be listed under Three (3) Performance categories based on their performances. A membership ID card will be provided for all registered athletes.
- 1.7 No refunds will be entertained in any case.

2. REGISTRATION OF ATHLETES IN RESPECT OF SCHOOLS

- 2.1 Single registration will cover ALL aquatic disciplines.
- 2.2 Changing/Transferring schools,
 - 2.2.1 A request letter from the new school principal is required
 - 2.2.2 School Leaving confirmation is required
 - 2.2.3 Registration fee will be charged for a new registration
- 2.3 UNATTACHED School athletes,
 - 2.3.1 Should be from an Unregistered School under SLASU for the year 2017
 - 2.3.2 Registration will be treated as a School Athlete Registration
 - 2.3.3 Athlete is responsible to obtain permission from school for such registration

3. REGISTRATION OF ATHLETES IN RESPECT OF CLUBS

- 3.1 An athlete must be registered separately for each aquatic discipline.
- 3.2 An athlete is ONLY allowed to register under ONE (1) club per aquatic discipline. However, athletes are permitted to register under a different clubs for different aquatic disciplines.
- 3.3 Clubs should obtain the consent of the athletes prior to registration.
- 3.4 Changing/Transferring of Clubs:
- 3.5.1 A confirmation should be given from the departing club
 - 3.5.2 Required to submit a written request together with the transfer fees from the new club
 - 3.5.3 Athletes are not allowed to represent the new club during the compulsory Three (3) month transitional period effective from the date of submission
 - 3.5.3 Athletes may compete in competitions during such period under the UNATTACHED category.
- 3.5 Athlete registered under a club for an aquatic discipline may compete at an event of the same discipline as an UNATTACHED athlete (solo events only).

4. REGISTRATION FEES

Enrolment Fee

For new affiliates Rs 5,000.00 per institution

Annual Affiliation Fee for SCHOOLS/CLUBS

Ordinary Members (Colombo District)	Rs 12,000.00
Ordinary Members (Other Districts)	Rs 6,000.00
Associate Members	Rs 6,000.00
Novice Members	Rs 4,000.00
Participant Members (Govt & Semi-Govt Schools)	Rs 2,000.00
Participant Members (Pvt Schools, International Schools & Ancillary Clubs)	Rs 5,000.00

Athlete Registration Fee for SCHOOLS & CLUBS

Annual Athlete Registration – Schools	Rs 200.00 per athlete (All disciplines)
Annual Athlete Registration – Clubs	Rs 200.00 per athlete (Each discipline)
LATE Registration (outside of normal registration period)	Rs 500.00 per athlete
TRANSFER of Clubs	Rs 200.00 per athlete (for each change)
Listing School Athletes Under a CLUB	Free of charge

Registration Fee for UNATTACHED Athletes

Annual Athlete Registration (including membership cards)	Rs 200.00 per athlete
LATE Registration (outside of normal registration period)	Rs 500.00 per athlete

Membership Card production cost Rs 100.00 per athlete

Registration Fee for Coaches Rs 500.00 per coach (for each discipline)

5. REGISTRATION OF COACHES

- 5.1 The Sports Law, No. 25 of 1973 requires any individual engaged in the profession of sports coaching to be registered with their respective national federation.
- 5.2 The Sri Lanka Aquatic Sports Union calls upon all its affiliate members to communicate this to its membership and request for registration of all its coaches in any of the aquatic disciplines by completing the attached form and submitting it to SLASU on or before 31st of March 2016, if they have not submitted this form previously.
- 5.4 A fee of Rs 500 will be levied for registration of coaches for each discipline.
- 5.5 A membership card will be issued for all the registered coaches

6. REGISTRATION PROCEDURE FOR ALL ATHLETES AND COACHES

- 6.1 All athletes will be reregistered with a new serial number
- 6.2 All Athlete names should be filled in the relevant Registrations form
- 6.3 Copy of the Birth Certificate or National Identity Card should be attached of ALL athletes
- 6.4 Passport size photo should be attached for all athletes and coaches in the relevant form
- 6.3 All the corresponding payments must be made directly to the following account (Can Be Deposited at Any Branch)
 - Name of the Bank/ Branch - **Peoples Bank, Duke Street Branch**
 - Account name - **Sri Lanka Aquatic Sports Union (SLASU)**
 - Account Number - **0011 0012 0003 449**

7. ANNEXURES (The following documents are attached)

- i. Summary of Registration/Payment form
- ii. List of New Registrations
- iii. List of athletes registered under schools (for Clubs only)
- iv. Club/School Contact form
- v. Form with the Athlete and Coaches Photos
- vi. Registration form for Coaches

Thank you
Sincerely yours,



Migara Gunatilaka
General Secretary
Sri Lanka Aquatic Sports Union (SLASU)

Instruction on Athlete Rankings

1. Swimmers Ranking

- Category A** Swimmers who obtained the Long Course or Short Course National Aquatic Championship qualification standard in **at least** one (1) event.
- Category B** Swimmers who have achieved the Intermediate Aquatic Championship qualification standard in **at least** one (1) event
- Category C** Any other swimmer who do not fall into the above categories

2. Diving, Water Polo and Synchronize Swimming Rankings

All the members will be notified on the ranking criteria by the respective sub committees in the near future.

SRI LANKA AQUATIC SPORTS UNION
SUMMARY OF REGISTRATION/PAYMENT FORM
(Please fill in block letters and update your club/school contact details)

Description (Please tick the relevant boxes)	@	Sub Total
Enrolment Fee (for new members only) <input type="checkbox"/>	Rs 5,000.00	Rs. _____
Affiliation Fee		
Ordinary Members (Colombo District) <input type="checkbox"/>	Rs 12,000.00	
Ordinary Members (Other Districts) <input type="checkbox"/>	Rs 6,000.00	
Associate Members <input type="checkbox"/>	Rs 6,000.00	Rs. _____
Novice Members <input type="checkbox"/>	Rs 4,000.00	
Participant Members (Government/Semi-Government Schools) <input type="checkbox"/>	Rs 2,000.00	
Participant Members (International Schools & Ancillary Clubs) <input type="checkbox"/>	Rs 5,000.00	
Athlete and Coaches Registration (SCHOOLS / CLUBS) (Registration + Membership ID fee)		
Number of Athletes (incl membership card) # _____	Rs 300.00	Rs. _____
Number of Coaches (incl membership card) # _____	Rs. 600.00	Rs. _____
Total Amount		Rs.

I certify that the members herein registered have expressed their consent to represent this club/school at aquatic competitions conducted by SLASU.

.....
Principal/President/Chairman
Date:

.....
Secretary/Master in Charge
Date:

Official Stamp

SRI LANKA AQUATIC SPORTS UNION
CLUB/SCHOOL CONTACT FORM
 (Please fill in block letters and update your club/school contact details)

Office Use Only	
Previous Reg No:	New Reg. No:

Name of Club/School/ Organization			
Official Address			
Club/School/Organization Contact Details	Tel: Fax:		
Primary Email:			
Corresponding Mobile No*:			
Secondary Email:			
Corresponding Mobile No*:			
Teacher in Charge Name & Contact No	1.		
	2.		
Coaches Name & Contact No	1.		
	2.		
Future Correspondences ** Please tick the relevant box(es)	By Postal Mail	<input type="checkbox"/>	By Email
<p>We hereby accept the Rules and Regulations given on the SLASU communication referenced <i>SLASU/2017/CIRC/REG</i> on the renewal and registration of Clubs, Schools and Athletes for the year 2017.</p>			
..... Principal/President/Chairman Date: Secretary/Master In Charge Date:	Official Stamp	

Note

* SMS notification will be sent to the corresponding mobile when a communication is sent.

** In the future SLASU may impose a charge for the clubs/schools/organizations that opt for POSTAL Mail.

SRI LANKA AQUATIC SPORTS UNION
LIST OF NEW REGISTRATIONS

Name of Institution	Registration No	Office use Only
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Seq	Previous Reg # (If known)	Surname (Should not exceed 20 char)	Other Names (Should not exceed 20 char.)	Sex (M/F)	Date of Birth(D/M/Y)	Sport				Category			Office Use Only
						SW	DV	WP	SY	A	B	C	
		FERNANDO	L. PALITHA	M	11/12/1995	X		X			x		
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
(SW: Swimming, Open Water DV: Diving WP: Water Polo SYN: Synchronize Swimming)						Total Registrations				SW Only			

Signature of President/ Chairman/ Principal/ Secretary:

Official Stamps:

Date:

SRI LANKA AQUATIC SPORTS UNION

LIST OF AFFILIATED ATHLETES REGISTERED UNDER SCHOOLS (FOR CLUBS ONLY)

Name of Institution	Registration No	Office use Only
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Seq	Previous Reg # (If known)	Surname (Should not exceed 20 char)	Other Names (Should not exceed 20 char.)	Sex (M/F)	Date of Birth(D/M/Y)	Sport				Category			Office Use Only
						SW	DV	WP	SY	A	B	C	
		FERNANDO	L. PALITHA	M	18/05/2007	X		X			x		
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14													
15													
(SW: Swimming, Open Water DV: Diving WP: Water Polo SYN: Synchronise Swimming)						Total Registrations				SW Only			

Signature of President/ Chairman/ Principal/ Secretary:
Date:

Official Stamps:

SRI LANKA AQUATIC SPORTS UNION**Photos of Athletes**

(Please Paste the photos of all Athletes inside the given box and fill the name bellow)

Name of Institute:**Reg No:**

1	Photo Name: DOB:	2	Photo Name: DOB:	3	Photo Name: DOB:	4	Photo Name: DOB:	5	Photo Name: DOB:
6	Photo Name: DOB:	7	Photo Name: DOB:	8	Photo Name: DOB:	9	Photo Name: DOB:	10	Photo Name: DOB:
11	Photo Name: DOB:	12	Photo Name: DOB:	13	Photo Name: DOB:	14	Photo Name: DOB:	15	Photo Name: DOB: